

Dear HR Colleague,

**Re: Request to change salary crediting bank account**

I would like to request to change my salary crediting bank account to my UOB Account.

Here are the necessary details:

Bank:	United Overseas Bank Limited (UOB)
Account Number:	
Branch Code:	
Name of Branch:	
Account holder Name:	

Thank you.

Name:	
NRIC/Passport Number:	
Staff ID Number:	
Contact Details:	