


**MAINTENANCE FOR UOB BUSINESS INTERNET BANKING (BIB) – PASSWORD AND TOKEN REQUEST**
**1. Applicant's ("My") business details**

 Registered Business Name

Business Registration No.

**2. User access /Token replacement request  (Please tick where applicable)**

- Note: 1. Each user can only tick either Activate my user ID or Get a new password. If both options are selected, the Bank will only issue a new password.  
 2. For issuing of new passwords, User ID will only be activated upon the Bank's receipt of Password Acknowledgement Slip.  
 3. A fee of S\$20 (including GST) is payable for each token issued.  
 4. A fee of S\$20 (including GST) will be charged if the faulty token is not returned together with this form to the Bank. You must state the token serial number.  
 5. By signing below, the User(s) hereby agree to the Declaration in section 4.


**User 1 Details**

Name	<input type="text"/>	User ID	<input type="text"/>
Action		User Signature	
<input type="checkbox"/> Activate user ID	<input type="text"/>		
<input type="checkbox"/> Get a new password	<input type="text"/>		
<input type="checkbox"/> Replacement of lost token	<input type="text"/>		
<input type="checkbox"/> Replacement of faulty token	<input type="text"/>		<input type="text"/>
	(serial number)		

**User 2 Details**


Name	<input type="text"/>	User ID	<input type="text"/>
Action		User Signature	
<input type="checkbox"/> Activate user ID	<input type="text"/>		
<input type="checkbox"/> Get a new password	<input type="text"/>		
<input type="checkbox"/> Replacement of lost token	<input type="text"/>		
<input type="checkbox"/> Replacement of faulty token	<input type="text"/>		<input type="text"/>
	(serial number)		

**User 3 Details**

Name	<input type="text"/>	User ID	<input type="text"/>
Action		User Signature	
<input type="checkbox"/> Activate user ID	<input type="text"/>		
<input type="checkbox"/> Get a new password	<input type="text"/>		
<input type="checkbox"/> Replacement of lost token	<input type="text"/>		
<input type="checkbox"/> Replacement of faulty token	<input type="text"/>		<input type="text"/>
	(serial number)		

**3. Additional Token Request** (For Company Administrator to assign. Please note that section 3 is not required if you have requested for replacement tokens for individual users under section 2.)

- Note:
1. Please fill in this section to apply for new token(s) for use by Company User(s) to login to BIBPlus.
  2. A Company User is a person who is authorised by the Applicant to perform day-to-day transactions not requiring mandate authority such as account enquiries and creating but not approving transactions, and to receive, hold and/or use any token on the Applicant's behalf.
  3. Company Administrator needs to login to BIBPlus before he/she can assign the token(s) to Company User(s).
  4. The Applicant does not need to buy a new token for a Company User if the Company User is also the Company Administrator and/or Company Signatory and has an existing token.
  5. A fee of S\$20 (including GST) is payable for each token issued.

 Request for additional Security tokens for Company. No. of tokens

**4. Declaration by Applicant and/or User(s)**

I/We, the User(s) and /or on behalf of the Applicant, hereby:

- a) make the above request(s).
- b) request the Bank to issue the number of Tokens as set out above.
- c) confirm that I/we have read, understood and accepted the terms and conditions in the UOB Business Internet Banking Service Agreement at uob.com.sg, and any amendment or variation thereof.
- d) confirm that I/we have read and understood the terms and conditions applicable to each of the services with the Bank, and agree to be bound by such terms and conditions and any amendment or variation thereof.
- e) confirm that all the information provided herein is true and accurate to the best of my/our knowledge as at the date of this application.
- f) authorise the Bank to debit all fees and charges relating to this application and/or use of the BIB Service from any account of the Applicant.
- g) agree, to the fullest extent permitted by law, to indemnify and hold the Bank harmless from and against any and all costs, claims, demands, losses, charges and expenses howsoever and of whatsoever nature which the Bank may sustain, incur or be liable for in connection with, or arising as a consequence of this or any earlier application for, the use of the BIB Service.

**Authorised Person(s) / Approved Person(s)**

Name	Signature	Name	Signature
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Date <input type="text"/>	<input type="text"/>	Date <input type="text"/>	<input type="text"/>

Note: Authorised Person's/Approved Person's signature is required for request for replacement of lost token and issuance of new token(s).

**Please send the completed form to BIB Section, United Overseas Bank Limited, Bras Basah Post Office, P.O. Box 106, Singapore 911804**

- The Bank will process your application within 5 business days.
- User ID letter and token(s) will be sent to the mailing address registered as the designated account for token and BIBPlus services charges.
- Do call the Bank at **1800 226 6121** if the user IDs/passwords/tokens are not received after 5 business days.
- A fee of S\$20 (including GST) is payable for each token issued.

**For Bank's Use Only** \*Please delete where applicable

**Attended by:**  
(TB Sales/RM/Branch/CFS \*)

**Signature verified by:**

- ASR  
 BIB Resolution

**Processed by:**

**Approved by:**

Name and Signature

Name and Signature

Name and Signature

Name and Signature

Date

Date

Date

Date

**Remarks**

Token received