



APPLICATION FOR UOB BUSINESS INTERNET BANKING (BIB) - AFFILIATED COMPANY

Note: This application allows you access to BIBPlus via all platforms (desktop/laptop, mobile, tablet and UOB Business app).

Security Alert: Be aware of threats in the cyberspace. For more information about the threats and how you can be protected, please visit http://www.uob.com.sg/security_advisory

1a. Applicant's ("My") business details

ABC Pte Ltd is applying to be an affiliate entity under World 88 Pte Ltd.

Note: Minimum of 8 characters with no spacing or special characters.
The Bank will assign an ID at its sole discretion if the Preferred Entity ID is left blank or cannot be allocated.

1b. Primary BIBPlus company details (Company to which the applicant is affiliated)

2. My accounts to be linked to BIBPlus (Please tick where applicable)

Link all active accounts held as at the date of this application (this is the default option if this section is left blank)

OR

Link only the accounts listed below

Account No.	Account No.
<input type="text"/>	<input type="text"/>
Account No.	Account No.
<input type="text"/>	<input type="text"/>

Designated account for token and BIBPlus services charges (where applicable)

Account No.	Currency
3 0 2 - 1 1 1 - 2 2 2 - 2	S G D

3. Optional BIBPlus Services (Fees may apply. Please refer to the BIBPlus Form Guide for details) (Please tick where applicable)

Bulk Services - Payroll, Collection and Payment with Beneficiary Payment Advice

MT103 Copy (You can download the MT103 copy in BIBPlus. MT103 is a payment advice generated to indicate a payment instruction has been effected)

eFX

4. Appoint existing users to applicant (if you have more than 2 users, you can add more users in Appendix 1 – Appoint existing BIBPlus Users)

Please read the notes below before you fill up this section.

- ▶ **Enquirer:** View account details only.
- ▶ **Maker:** Create all transactions (except Payroll) and view account details. Authoriser is required to approve transactions created.
- ▶ **Payroll Maker:** Create payroll transactions and view payroll details. Payroll Authoriser is required to approve payroll transactions created.
- ▶ **Authoriser:** Create transactions, approve other user's transactions (except Payroll), and view account details.
- ▶ **Payroll Authoriser:** Create payroll transactions online only (upload of payroll file can only be done by Payroll Maker), approve other user's payroll transactions, and view payroll details.
- ▶ **Verifier:** Verify transaction data input by user before submitting to Signatory.
- ▶ **Sender:** Release fully authorised transaction to bank for processing.
- ▶ **Proxy Authoriser:** Remote Authorisation permissions to authorise transactions on behalf of Signatory.

Important:

- For authorisers and payroll authorisers, it is mandatory to provide a valid mobile number and submit a Certified True Copy of your identification document together with your application. Please refer to the BIBPlus Form Guide for the list of independent parties who can certify the document. Do note that the identification document cannot be certified by the company director.
- By selecting Payroll role, you will be subscribed to BIBPlus Bulk Services for which fees may apply. Please refer to the BIBPlus Form Guide for details.

User 1 Details

Existing User ID

LINDAWONG

Name
(underline surname)

Linda Wong

Email Address
(This is required to receive BIBPlus Email notifications)

LindaWong@world.com

Mobile No.
(This is required to receive BIBPlus SMS notifications)

98866555

User Specimen Signature



Linda Wong will have access to both World 88 Pte Ltd and ABC Pte Ltd. In ABC Pte Ltd, Linda Wong can create and approve all payment and payroll transactions. She is also able to view account details. She is a Group A Authoriser with daily approval limit of SGD 1,000,000. There is no change to her access in World 88 Pte Ltd.

Roles
(please tick where applicable)

Enquirer

Maker

Payroll Maker

Verifier (non-payroll)

Payroll Verifier

Sender (non-payroll)

Payroll Sender

Proxy Authoriser

Authoriser (non-payroll)

Payroll Authoriser
(Please indicate specific payroll access)

Full Access

View Employee Details Only

View Payroll Amount Only

Authoriser Group: A / B / C / D / E (Default Group = A)

Daily Approval Currency & Limit:

User 2 Details

Existing User ID

TERENCETAN

Name
(underline surname)

Terence Tan

Email Address
(This is required to receive BIBPlus Email notifications)

TerenceTan@world.com

Mobile No.
(This is required to receive BIBPlus SMS notifications)

96643388

User Specimen Signature



Terence Tan will have access to both World 88 Pte Ltd and ABC Pte Ltd. Terence Tan can only view account details in ABC Pte Ltd. There is no change to his access in World 88 Pte Ltd.

Roles
(please tick where applicable)

Enquirer

Maker

Payroll Maker

Verifier (non-payroll)

Payroll Verifier

Sender (non-payroll)

Payroll Sender

Proxy Authoriser

Authoriser (non-payroll)

Payroll Authoriser
(Please indicate specific payroll access)

Full Access

View Employee Details Only

View Payroll Amount Only

Authoriser Group: A / B / C / D / E (Default Group = A)

Daily Approval Currency & Limit:

5. Add New Users (if you have more than 2 users, you can add more users in Appendix 2 – Add BIBPlus Users)

Please read the notes below before you fill up this section.

- ▶ **Enquirer:** View account details only.
- ▶ **Maker:** Create all transactions (except Payroll) and view account details. Authoriser is required to approve transactions created.
- ▶ **Payroll Maker:** Create payroll transactions and view payroll details. Payroll Authoriser is required to approve payroll transactions created.
- ▶ **Authoriser:** Create transactions, approve other user's transactions (except Payroll), and view account details.
- ▶ **Payroll Authoriser:** Create payroll transactions online only (upload of payroll file can only be done by Payroll Maker), approve other user's payroll transactions, and view payroll details.
- ▶ **Verifier:** Verify transaction data input by user before submitting to Signatory.
- ▶ **Sender:** Release fully authorised transaction to bank for processing.
- ▶ **Proxy Authoriser:** Remote Authorisation permissions to authorise transactions on behalf of Signatory.

- Important:**
- The Bank will assign an ID at its sole discretion if the Preferred User ID is left blank or cannot be allocated.
 - For authorisers and payroll authorisers, it is mandatory to provide a valid mobile number and submit a Certified True Copy of your identification document together with your application. Please refer to the BIBPlus Form Guide for the list of independent parties who can certify the document. Do note that the identification document cannot be certified by the company director.
 - By selecting Payroll role, you will be subscribed to BIBPlus Bulk Services for which fees may apply. Please refer to the BIBPlus Form Guide for details.
 - For existing BIBPlus users, you may opt to link your existing token to company group. Please contact the Bank for more information.

User 1 Details

Name (underline surname) Jane Wong

Preferred User ID (min 8 characters with no space or special character) JANEWONG

Email Address (This is required to receive BIBPlus Email notifications) JaneWong@world.com

Mobile No. (This is required to receive BIBPlus SMS notifications) 98866555

User Specimen Signature Jane

NRIC/Passport/FIN (default NRIC) S7890123F

Country of Issuance (default SG) SG

The Bank will assign new token as this is left unchecked.

Assign token from Company (If left unchecked, the Bank will assign new token)

Roles (please tick where applicable)

Enquirer

Maker Payroll Maker

Verifier (non-payroll) Payroll Verifier

Sender (non-payroll) Payroll Sender Proxy Authoriser

Authoriser (non-payroll)

ID documents are required upon submission of application form

Payroll Authoriser (Please indicate specific payroll access)

Full Access View Employee Details Only View Payroll Amount Only

Authoriser Group: A/B/C/D/E (Default Group = A)

Daily Approval Currency & Limit: SGD 1,000,000

Jane Wong will only have access to ABC Pte Ltd. She can create and approve all payment and payroll transactions. She is also able to view account details.

User 2 Details

Name (underline surname) Tommy Tan

Preferred User ID (min 8 characters with no space or special character) TOMMYTAN

Email Address (This is required to receive BIBPlus Email notifications) TommyTan@world.com

Mobile No. (This is required to receive BIBPlus SMS notifications) 96643388

User Specimen Signature Tommy

NRIC/Passport/FIN (default NRIC) M66778899F

Country of Issuance (default SG) MALAYSIA

Assign token from Company (If left unchecked, the Bank will assign new token)

Roles (please tick where applicable)

Enquirer

Maker Payroll Maker

Verifier (non-payroll) Payroll Verifier

Sender (non-payroll) Payroll Sender Proxy Authoriser

Authoriser (non-payroll)

Payroll Authoriser (Please indicate specific payroll access)

Full Access View Employee Details Only View Payroll Amount Only

Authoriser Group: A/B/C/D/E (Default Group = A)

Daily Approval Currency & Limit:

Tommy Tan will have access to ABC Pte Ltd only. He can only view account details.

6. Authoriser approval controls

Dual Control requires at least 2 Authorisers to approve the transaction.

For Company Authoriser – Can authoriser approve own transactions?

(select one only)

- NO – Dual Control: Authoriser can create a transaction BUT cannot approve the same transaction which must be approved by another Authoriser.
(This is the default option if this section is left blank. Where the Applicant has only one user, Single Control will apply)
- YES – Single Control: Authoriser can create AND approve the same transaction.
(The Applicant's account(s) may be more susceptible to account fraud as compared to Dual Control, where another person can verify and confirm the transaction)

Sequential Approval:

(select one only)

- NO – Does not require the authorisation process to be performed sequentially. E.g. A or B in any order.
(This is the default option if this section is left blank)
- YES – Requires the authorisation process to be performed sequentially. E.g. A followed by B as opposed to A or B in any order.

Bulk Services Controls (applicable for Bulk Services only)

Bulk Authorisation Limit: (select one only)

- Total Bulk Amount – Bulk authorisation limit validation using the Total Value of **ALL** the transactions in the Bulk.
(This is the default option if this section is left blank)
- Highest Transaction Amount – Bulk authorisation limit validation using Highest Transaction Value within the Bulk.

Note: 1. Authoriser Group refers to authorisation level of the respective Company Authoriser (please reference to selection in Section 4 and 5).
2. If Sequential Approval is selected above, it is required to indicate sequence of Authoriser Group approval (e.g. 1A > 1B denotes that the transaction needs to be approved by one Group A Authoriser followed by one Group B Authoriser) in Section 7.

7. My transaction approval settings

- Apply the approval settings to all accounts (Default if this section is left blank)
- Apply the approval settings to accounts indicated below only

Authorisation Profile

Approval Limit Currency:

(Default SGD if left blank)

C C Y
S G D

Account No.

Account No.

Account No.

Account No.

Apply to following transactions:

- All Transactions (default) Cash Transactions except bulk Bulk Collection Only Bulk Payroll Only Bulk Payment Only Trade Only

Approval Limit Amount

(Based on Approval Limit Currency above)

Up to:

50,000

Number of Authoriser(s) from Group A/B/C/D/E

1A



Number of Authoriser(s) from Group A/B/C/D/E

Number of Authoriser(s) from Group A/B/C/D/E

+

OR

1B



+

OR

+

+

Requires either 1 Group A Authoriser OR 1 Group B Authoriser to approve transactions up to SGD 50,000.

Approval Limit Amount

(Based on Approval Limit Currency above)

Up to:

500,000

Number of Authoriser(s) from Group A/B/C/D/E

1A



Number of Authoriser(s) from Group A/B/C/D/E

1B

+

OR

+

+

OR

+

+

Requires 1 Group A Authoriser AND 1 Group B Authoriser to approve transactions up to SGD 500,000.



Note: 1. Foreign currency transactions will be calculated based on the SGD-equivalent Approval Limit which the Applicant has indicated.
2. For additional authorisation setup, please submit appendix 3.
3. Trade approval settings apply to all accounts and cannot be set at account level. To indicate Trade approval settings separately from Cash approval settings, please select 'Trade Only'.

8. Declaration by applicant and primary BIBPlus company



I/We, on behalf of the Applicant and Primary BIBPlus Company respectively, hereby:

- apply for UOB Business Internet Banking Service ("BIB Service") on the terms of the UOB Business Internet Banking Service Agreement ("BIB Agreement") and the terms stated in this form. The Applicant confirms that it is a Customer Affiliate (as defined in the BIB Agreement) of the Primary BIBPlus Company.
- confirm that I/we have obtained and agree to be bound by the BIB Agreement (also available at uob.com.sg) and any amendment or variation thereof;
- confirm that I/we have obtained and agree to be bound by the terms and conditions applicable to each of the services that I/we have applied for and any amendment or variation thereof;
- confirm that each of the Company Signatories named herein is authorised to operate and use any of the services granted and provided to me/us through the BIB Service, based on the approval mandate and approval limit set out in this form. I/We confirm that if I/we do not indicate the approval mandate or approval limit, each Company Signatory is deemed to be authorised by me/us to approve transactions of any amount. If the approval mandate is indicated but not the approval limit, the Company Signatories are deemed to be authorised by me/us to approve transactions of any amount according to the approval mandate;
- confirm and agree that any existing mandate or instructions which I/we may have with the UOB Group Bank(s) will not apply in relation to my/our use of BIB;
- confirm that all the information provided here is true and accurate to the best of my/our knowledge as at the date of this application;
- authorise the Bank to issue password(s) and token(s) to the Company User(s) and Company Signatory(ies), where applicable. Company User refers to Enquirer, Maker, Verifier, Sender, Proxy Authoriser and Payroll Maker. Company Signatory refers to Authoriser and Payroll Authoriser;
- confirm that the person(s) who is/are the Company Administrator(s) of the Primary BIBPlus Company shall also be the Company Administrator(s) of the Applicant in respect of the BIB Service.
- confirm that, in the event of any change of Company Users and/or Company Signatories, I/we shall immediately revoke the relevant User IDs through the submission of request, instruction or relevant form to the Bank;
- authorise the Bank to debit all fees and charges relating to my/our application and/or use of the BIB Service from my/our designated account(s), including the Applicant's;
- acknowledge that, if the Applicant have opted for Single Control, the Applicant's Account(s) for which the Applicant uses the BIB Service may be more susceptible to account fraud as compared to if the Applicant had opted for Dual Control since under Dual Control, each person can act as a check against the other person. By opting for Single Control, the Applicant agrees to assume and be responsible for all the risks associated with Single Control;
- agree, to the fullest extent permitted by law, to indemnify and hold the Bank harmless from and against any and all costs, claims, losses, damages, charges and/or expenses which the Bank may sustain, incur or be liable for in connection with, or resulting from or any earlier application for, the BIB Service, including (where applicable) as a result of the Applicant opting for Single Control and/or the Applicant not providing all email addresses and mobile numbers;
- acknowledge and agree that if we appoint the same persons to be the Company Users and/or Company Signatories for both the Applicant and the Primary BIBPlus Company, I/we will have access to each other's account and other information, and the persons so appointed will be able to operate and utilise my/our respective services, and I/we consent to the disclosure of my/our information to each other.
- enclose a certified true copy of my/our board (or equivalent) resolution (where required by the Bank); and
- agree that the Bank may amend the BIB Agreement at any time and/or may terminate the provision of the Single Control option at any time with notice to the Applicant.

Applicant

Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
Linda Wong		Jane Wong	
Date 02/02/2017		Date 02/02/2017	

Primary BIBPlus Company

Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
Linda Wong		Jane Wong	
Date 02/02/2017		Date 02/02/2017	

Please send the completed form to BIB Section, United Overseas Bank Limited, Bras Basah Post Office, P.O. Box 106, Singapore 911804

- The Bank will process your application within 5 business days.
- Do call the Bank at **1800 226 6121** if the user IDs/passwords/tokens are not received after 5 business days.
- A fee of S\$20 (including GST) is payable for each token issued.

For Bank's Use Only

*Please delete where applicable

BZ EZ Others: _____

Attended/ID Document collected by:
(TB Sales/RM/Branch/CFS *)

Name and Signature

Date _____

ID screening done by:

Name and Signature

Date _____

Signature verified by:

- ASR
 BIB Resolution

Name and Signature

Date _____

Processed/Approved by:

Name and Signature

Date _____

Remarks

- Note:
- For authorisers and payroll authorisers, it is mandatory to provide a valid mobile number and submit a Certified True Copy of your identification document together with your application. Please refer to the BIBPlus Form Guide for the list of independent parties who can certify the document. Do note that the identification document cannot be certified by the company director.
 - By selecting Payroll role, you will be subscribed to BIBPlus Bulk Services for which fees may apply. Please refer to the BIBPlus Form Guide for details.

User 1 Details

Existing User ID

Name
 (underline surname)

Email Address
 (This is required to receive BIBPlus Email notifications)

Mobile No.
 (This is required to receive BIBPlus SMS notifications)

User Specimen Signature

Roles
 (please tick where applicable)

Enquirer

Maker Payroll Maker

Verifier (non-payroll) Payroll Verifier

Sender (non-payroll) Payroll Sender Proxy Authoriser

Authoriser (non-payroll)

Payroll Authoriser
 (Please indicate specific payroll access)

Full Access View Employee Details Only

View Payroll Amount Only

Authoriser Group: A/B/C/D/E (Default Group = A)

Daily Approval Currency & Limit: _____

User 2 Details

Existing User ID

Name
 (underline surname)

Email Address
 (This is required to receive BIBPlus Email notifications)

Mobile No.
 (This is required to receive BIBPlus SMS notifications)

User Specimen Signature

Roles
 (please tick where applicable)

Enquirer

Maker Payroll Maker

Verifier (non-payroll) Payroll Verifier

Sender (non-payroll) Payroll Sender Proxy Authoriser

Authoriser (non-payroll)

Payroll Authoriser
 (Please indicate specific payroll access)

Full Access View Employee Details Only

View Payroll Amount Only

Authoriser Group: A/B/C/D/E (Default Group = A)

Daily Approval Currency & Limit: _____

Authorised Person(s)/Approved Person(s)			
Name	Signature	Name	Signature
_____	_____	_____	_____
Date	_____	Date	_____
_____	_____	_____	_____

Primary BIBPlus Company			
Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
_____	_____	_____	_____
Date	_____	Date	_____
_____	_____	_____	_____

- Note:
- The Bank will assign an ID at its sole discretion if the Preferred User ID is left blank or cannot be allocated.
 - For authorisers and payroll authorisers, it is mandatory to provide a valid mobile number and submit a **Certified True Copy** of your identification document together with your application. Please refer to the BIBPlus Form Guide for the list of independent parties who can certify the document. Do note that the identification document **cannot** be certified by the company director.
 - By selecting Payroll role, you will be subscribed to BIBPlus Bulk Services for which fees may apply. Please refer to the BIBPlus Form Guide for details.
 - For existing BIBPlus users, you may opt to link your existing token to company group. Please contact the Bank for more information.

User 1 Details

<p>Name (underline surname)</p> <input type="text"/>	<input type="checkbox"/> Assign token from Company (If left unchecked, the Bank will assign new token)
<p>Preferred User ID (min 8 characters with no space or special character)</p> <input type="text"/>	<p>Roles (please tick where applicable)</p> <input type="checkbox"/> Enquirer
<p>Email Address (This is required to receive BIBPlus Email notifications)</p> <input type="text"/>	<input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker
<p>Mobile No. (This is required to receive BIBPlus SMS notifications)</p> <input type="text"/>	<input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier
<p>User Specimen Signature</p>	<input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser
<p>NRIC/Passport/FIN (default NRIC)</p> <input type="text"/>	<input type="checkbox"/> Authoriser (non-payroll)
<p>Country of Issuance (default SG)</p> <input type="text"/>	<p>Payroll Authoriser (Please indicate specific payroll access)</p> <input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only <input type="checkbox"/> View Payroll Amount Only
	<p>Authoriser Group: A/B/C/D/E (Default Group = A)</p>
	<p>Daily Approval Currency & Limit: <input type="text"/> <input type="text"/></p>

User 2 Details

<p>Name (underline surname)</p> <input type="text"/>	<input type="checkbox"/> Assign token from Company (If left unchecked, the Bank will assign new token)
<p>Preferred User ID (min 8 characters with no space or special character)</p> <input type="text"/>	<p>Roles (please tick where applicable)</p> <input type="checkbox"/> Enquirer
<p>Email Address (This is required to receive BIBPlus Email notifications)</p> <input type="text"/>	<input type="checkbox"/> Maker <input type="checkbox"/> Payroll Maker
<p>Mobile No. (This is required to receive BIBPlus SMS notifications)</p> <input type="text"/>	<input type="checkbox"/> Verifier (non-payroll) <input type="checkbox"/> Payroll Verifier
<p>User Specimen Signature</p>	<input type="checkbox"/> Sender (non-payroll) <input type="checkbox"/> Payroll Sender <input type="checkbox"/> Proxy Authoriser
<p>NRIC/Passport/FIN (default NRIC)</p> <input type="text"/>	<input type="checkbox"/> Authoriser (non-payroll)
<p>Country of Issuance (default SG)</p> <input type="text"/>	<p>Payroll Authoriser (Please indicate specific payroll access)</p> <input type="checkbox"/> Full Access <input type="checkbox"/> View Employee Details Only <input type="checkbox"/> View Payroll Amount Only
	<p>Authoriser Group: A/B/C/D/E (Default Group = A)</p>
	<p>Daily Approval Currency & Limit: <input type="text"/> <input type="text"/></p>

Authorised Person(s)/Approved Person(s)

<p>Name</p> <input type="text"/>	<p>Signature</p> <input type="text"/>	<p>Name</p> <input type="text"/>	<p>Signature</p> <input type="text"/>
<p>Date</p> <input type="text"/>	<p>Date</p> <input type="text"/>	<p>Date</p> <input type="text"/>	<p>Date</p> <input type="text"/>

Primary BIBPlus Company

<p>Authorised Person's/Approved Person's Name</p> <input type="text"/>	<p>Signature</p> <input type="text"/>	<p>Authorised Person's/Approved Person's Name</p> <input type="text"/>	<p>Signature</p> <input type="text"/>
<p>Date</p> <input type="text"/>	<p>Date</p> <input type="text"/>	<p>Date</p> <input type="text"/>	<p>Date</p> <input type="text"/>

Approval Limit Currency: (Default SGD if left blank)	Account No.	Account No.
C C Y	_____	_____
_____	Account No.	Account No.
_____	_____	_____

Apply to following transactions:

- All Transactions (default)
 Cash Transactions except bulk
 Bulk Collection Only
 Bulk Payroll Only
 Bulk Payment Only
 Trade Only

Approval Limit Amount (Based on Approval Limit Currency above)	Number of Authoriser(s) from Group A/B/C/D/E	+	Number of Authoriser(s) from Group A/B/C/D/E	+	Number of Authoriser(s) from Group A/B/C/D/E
	Up to: _____		_____		_____
	_____		_____		_____

OR

Approval Limit Amount (Based on Approval Limit Currency above)	Number of Authoriser(s) from Group A/B/C/D/E	+	Number of Authoriser(s) from Group A/B/C/D/E	+	Number of Authoriser(s) from Group A/B/C/D/E
	Up to: _____		_____		_____
	_____		_____		_____

OR

Approval Limit Amount (Based on Approval Limit Currency above)	Number of Authoriser(s) from Group A/B/C/D/E	+	Number of Authoriser(s) from Group A/B/C/D/E	+	Number of Authoriser(s) from Group A/B/C/D/E
	Up to: _____		_____		_____
	_____		_____		_____

OR

Approval Limit Amount (Based on Approval Limit Currency above)	Number of Authoriser(s) from Group A/B/C/D/E	+	Number of Authoriser(s) from Group A/B/C/D/E	+	Number of Authoriser(s) from Group A/B/C/D/E
	Up to: _____		_____		_____
	_____		_____		_____

Note: 1. Foreign currency transactions will be calculated based on the SGD-equivalent Approval Limit which the Applicant has indicated.
 2. Trade approval settings apply to all accounts and cannot be set at account level. To indicate Trade approval settings separately from Cash approval settings, please select 'Trade Only'.

Authorised Person(s)/Approved Person(s)			
Name	Signature	Name	Signature
_____	_____	_____	_____
Date		Date	
_____	_____	_____	_____

Primary BIBPlus Company			
Authorised Person's/Approved Person's Name	Signature	Authorised Person's/Approved Person's Name	Signature
_____	_____	_____	_____
Date		Date	
_____	_____	_____	_____