

**UNITED OVERSEAS BANK LIMITED (“UOB”)**  
**APPLICANT’S INSTRUCTIONS, CONSENT AND DECLARATIONS TO UOB, ESG AND IMDA**  
**REGARDING UOB START DIGITAL PACK CLAIM REQUEST**

1. I/We confirm and declare that :
  - a. We are a Small-Medium-Enterprise (SME) registered and operating in Singapore with at least 30% local shareholdings;
  - b. We have a group annual turnover of not more than SGD 100 million;
  - c. We have a group employment size of not more than 200 employees;
  - d. We have not applied for any Start Digital Pack through any other party;
  - e. We have successfully purchased and/or started utilizing the solution(s) listed under the UOB Start Digital Pack (“Solutions”);
2. I/We irrevocably and unconditionally authorise and consent to UOB collecting, using and disclosing any of the data and information (including any personal data of ourselves and the company representative named in the Claim Request Form located in the UOB Start Digital Microsite) that is set out and contained in the Claim Request Form (collectively “Data”) to such persons (including, without limitation, any governmental authority or agency) as UOB may so decide for the purposes of UOB submitting all required data in the Claim Request Form to ESG and IMDA relating to the Start Digital Pack;
3. I/We confirm that all data and information set out and contained in the Claim Request Form are true and accurate at the date and time of claim;
4. I/We confirm that I/we have used an UOB credit/debit card, GIRO from UOB corporate account, or UOB Corporate PayNow for the purchase of the Solution(s);
5. I/We agree to provide UOB bank statements or UOB credit/debit card statements as proof of purchase of the Solution(s), and upon request, to supply and/or provide any information and/or documents requested by ESG and IMDA throughout the duration of the Start Digital programme. I/We confirm and acknowledge that such information and documents submitted for the purpose of Start Digital shall become and remain the property of UOB;
6. I/We acknowledge that any claims provided by UOB to me/us with the claim request from me/us shall be determined by UOB in its absolute discretion, for up to the aggregate amount of S\$400 (the “Claim Amount”). The first purchased and/or utilised Solution will be entitled to a claim of S\$150, and the second purchased and/or utilised Solution will be entitled to a claim of S\$250;

7. I/We acknowledge and authorise UOB to credit the Claim Amount via PayNow (based on company UEN) or GIRO to my/our UOB corporate account within six (6) months from date that UOB receives the Claim Request Form;
8. I/We acknowledge that the Claim Amount may be paid out in one or two tranches depending on when the Solution(s) are purchased and/or utilised, or in such other manner as determined by UOB in its sole and absolute discretion;
9. I/We acknowledge and agree that approvals on my/our requests(s) for the Claim Amount are made at UOB's sole and absolute discretion and is final;
10. I/We acknowledge and agree that if I/we fail to satisfy or comply with any of the eligibility criteria set out by ESG and IMDA for the purpose of Start Digital, or if any declaration, information and/or document given by me/us are untrue, incomplete or inaccurate, I/we shall immediately return the Claim Amount to UOB without demand. I/We further acknowledge and agree to indemnify UOB for any losses, damages, liabilities, claims, expenses, fees and costs that may be incurred or suffered by UOB as a result of such failure or such declaration, information and/or documents being untrue, incomplete or inaccurate;
11. If I/we am/are making a claim request relating to a Start Digital package from **Skale**:  
  
I/we am/are aware and acknowledge that Skale or the relevant scheme partner reserves the right to terminate my/our account with Skale if I/we fail to complete any monthly payment to Skale;
12. If I/we am/are making a claim request relating a Start Digital package from **Xero** and/or **Talenox**:  
  
I/we am/are aware and acknowledge that I/we have purchased and used the relevant Solution(s) for at least 6 months, before I/we submit the Claim Request Form to UOB;
13. If I/we am/are making a claim request relating a Start Digital package from UOB mCollect Point of Sale:
  - a. I/we am/are aware and acknowledge that while I/we will be charged for using the Solution during the first 6 months ("Charge Period") of the 12-month contract period ("Contract Period"), I/we do not have to pay any charges to use the Solution during the remaining 6 months of the Contract Period;

- b. I/we am/are aware and acknowledge that I/we have made at least 1 ePayment collection per month, for a minimum period of 3 months during the Charge Period (such minimum period does not need to comprise of consecutive months), before I/we submit the Claim Request Form to UOB; and
  - c. I/we am/are aware and acknowledge that I/we will attach invoice(s) from Enterpryze evidencing the charges incurred during the Charge Period and bank statement(s) proving that payment has been made for such invoice(s), for a minimum period of 3 months during the Charge Period (such minimum period does not need to comprise of consecutive months);
14. I/We confirm and acknowledge that UOB reserves the right to update, amend or change any of the above terms and conditions at any point in time without my/our consent;
15. I/We confirm and acknowledge that I/we have read, understand, and agree to the terms and conditions as stated above.