

## BILL PAYMENT SERVICE APPLICATION FORM

**Please complete this form and return it via:**

- a) Fax to UOB Commercial Cards at (65) 6253 1181 or  
b) Email to **commercialcardsenquiry@uobgroup.com**

Registered Company name ("Applicant")  

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UOB Carduser name as in NRIC/Passport ("Carduser")  Mr  Ms  Mrs  Mdm  DrPrimary contact no. Billings contact no. (If different from primary contact no.) Email address  

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UOB Card no.: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Card expiry date: \_\_\_\_\_ / \_\_\_\_\_ [MM/YY]  MasterCard  Visa**Name of accepting merchant ("Merchant")**  

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**Account no. with merchant**  

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**Account no. with merchant**  

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**PLEASE SIGN**

By signing here, I/we, for and on behalf of the Applicant, hereby authorise the Merchant to charge the monthly bills for the above-stated Account(s) with the Merchant to the above-stated Card on a recurring basis. I/we have, on behalf of the Applicant, read, understood and irrevocably and unconditionally agree to be bound by the Bill Pay Services Terms and Conditions (for Corporate and Purchasing Cards) overleaf.

Sign for and on behalf of the Applicant:

Signature	Name of Authorised Signatory(ies)	Date
1) _____	1) _____	_____
2) _____	2) _____	_____

By signing here, I hereby authorise the Merchant to charge the monthly bills for the above-stated Account(s) with the Merchant to the above-stated Card on a recurring basis. I have read, understood and irrevocably and unconditionally agree to be bound by the Bill Pay Services Terms and Conditions (for Corporate and Purchasing Cards) overleaf.

\_\_\_\_\_  
Signature of Carduser\_\_\_\_\_  
Date

## Bill Pay Service Terms and Conditions (for Corporate and Purchasing Cards)

1. The Bill Pay Service Terms and Conditions (for Corporate and Purchasing Cards) ("**Terms and Conditions**") are to be read in conjunction with the prevailing United Overseas Bank Limited ("UOB") Cardmember Agreement (for Corporate Cards) or the prevailing UOB Purchasing Cardmember Agreement (for Purchasing Cards). Please refer to uob.com.sg for the UOB Cardmember Agreement. The UOB Purchasing Cardmember Agreement is provided at the point of sign up for a Purchasing Card. Unless otherwise defined in this Form, capitalised terms used in these Terms and Conditions shall have the same meaning ascribed to them in the UOB Cardmember Agreement or the UOB Purchasing Cardmember Agreement, as the case may be. In the event of any inconsistency, these Terms and Conditions shall prevail in relation to any matter concerning the Bill Pay Service.
2. This Bill Pay Service is available for Corporate Cards and Purchasing Cards issued by UOB.
3. The Applicant and the Carduser warrant that the information provided in this application is true and correct and authorise UOB to disclose the details of this application to the Merchant to facilitate the Bill Pay Service.
4. The account(s) of the Applicant and the Carduser with the Bank must be in good standing and remain valid for the monthly bills to be debited successfully.
5. The approval process for the application of the Bill Pay Service takes at least six (6) weeks. The Applicant/Carduser shall continue to pay to the Merchant until the amount of the Merchant's bill is reflected in the Carduser's monthly Card statement of accounts.
6. All applications are subject to approval from the Merchant. UOB will not notify the UOB Applicant/Carduser of the application status.
7. In the event that the Card gets cancelled or replaced, the Applicant/Carduser is required to make alternative payment arrangements with the Merchant.
8. The Applicant/Carduser is required to contact the Merchant to terminate the Bill Pay Service and make alternative payment arrangements.
9. If the Applicant's/Carduser's existing account with the Merchant has an existing GIRO arrangement, that GIRO payment arrangement will be terminated and replaced with the bill payment instructions set out in this application.
10. If any payment charged to the Card is unsuccessful for any reason whatsoever, the Applicant/Carduser will be responsible for arranging payment to the Merchant by other means.
11. UOB shall not be liable for any loss, expenses, delays, mistakes, neglect or omission in the transmission of payment under this Bill Payment Service or for any unsuccessful payment.
12. UOB reserves the right to amend these terms and conditions without prior notice or giving any reasons and reject or decline any application in its sole discretion without prior notice or giving any reasons.