

Dear HR Colleague,

Re: Request to change salary crediting bank account

I would like to request to change my salary crediting bank account to my UOB One Account.
Here are the necessary details:

Bank: United Overseas Bank Limited (UOB)

Account Number: _____

Branch Code: _____

Name of Branch: _____

Account holder Name: _____

Thank You.

Name: _____

NRIC/Passport Number: _____

Staff ID Number: _____

Contact Details: _____