



**MAINTENANCE FORM FOR UOB COE OPEN BIDDING SERVICE (CORPORATE/
MOTOR TRADER)**

| COMPANY PARTICULARS (COMPLETE THIS SECTION FOR ALL REQUESTS) | |
|--|---|
| Name of Company / Association / Club / Society: | Company Registration No.: |
| Contact Person & Number: | Email Address (if applicable): |
| (A) COE TEMPORARY CERTIFICATE MAILING ADDRESS PROFILE (TICK ONLY ONE) | |
| <input type="checkbox"/> Activate COE T-Certification Mailing Address Profile. The mailing addresses are provided in Part (B) | |
| <input type="checkbox"/> De-activate COE-T Certification Mailing Address Profile (if previously activated) | |
| (B) MAILING ADDRESS PROFILES | |
| 1. Mailing Address Profile One | <input type="checkbox"/> Add <input type="checkbox"/> Delete <input type="checkbox"/> Amend |
| Short Name (up to 30 characters) | |
| Name of Location/Receiving Party Mailing Address | |
| 2. Mailing Address Profile Two | <input type="checkbox"/> Add <input type="checkbox"/> Delete <input type="checkbox"/> Amend |
| Short Name (up to 30 characters) | |
| Name of Location/Receiving Party Mailing Address | |
| 3. Mailing Address Profile Three | <input type="checkbox"/> Add <input type="checkbox"/> Delete <input type="checkbox"/> Amend |
| Short Name (up to 30 characters) | |
| Name of Location/Receiving Party Mailing Address | |
| (C) MULTIPLE FOLDER ACCESS (TICK ONLY ONE) | |
| <input type="checkbox"/> Activate Multiple Folder Access. All UOB COE Users within my organization will have access to each other's bids. | |
| <input type="checkbox"/> De-activate Multiple Folder Access (if previously activated) | |
| AUTHORISATION & AGREEMENT | |
| I/We hereby - Request for the changes or amendments to my/our UOB Open COE Bidding Service as set out above. - Agree to be bound by the terms governing the UOB Open COE Bidding Service as may be amended and prevailing from time to time. | |
| _____ Name and Signature of Authorised Personnel (in accordance to Company Resolution, if applicable) Date: | |
| FOR BANK USE ONLY | |
| Signature & particulars verified by: _____ Authorised Signature / Branch Stamp Name: Date: | Transaction approved by: _____ Authorised Signature Name: Date: |