



**UNITED OVERSEAS BANK LIMITED ("UOB")
BUSINESS INTERNET BANKING ("BIB") SERVICE
COMPANY USER TOKEN REQUEST FORM**

COMPANY USER TOKEN
REQUEST FORM

PLEASE SEND THE COMPLETED FORM TO:
BIB SECTION, UNITED OVERSEAS BANK LIMITED, ROBINSON ROAD P.O. BOX 1282, SINGAPORE 902532

IMPORTANT NOTES:

If your company is affiliated to another company ("Originating Company"), please apply for Security Tokens for your Company User(s) through the Originating Company. In such a case, the Originating Company is the Applicant.
All fields must be completed unless otherwise stated.

* Please delete where inapplicable.

PART 1 : PARTICULARS OF APPLICANT	
(Corporation / Sole Proprietorship / Limited Liability Partnership / Partnership / Society / Association / Club / Management Corporation of a Building)	
Name of Applicant	Business Registration Number

PART 2 : SECURITY TOKEN REQUEST FOR COMPANY USER(S)
<ul style="list-style-type: none"> ▪ Please use this form to apply for new Security Token(s) for use by Company User(s) to login to the BIB Service. Do not use this form to request UOB to issue new Security Token(s) to Company Administrator(s) and Company Signatory(ies). ▪ A fee of S\$20 (including GST) is payable for each new Security Token issued. ▪ A Company User is a person who is authorised by the Applicant and/or Company Administrator to perform day-to-day transactions not requiring mandate authority such as account enquiries and creating but not approving transactions, and to receive, hold and/or use any Security Token on behalf of the Applicant. ▪ The Company Administrator can assign the Security Token(s) to Company User(s) only after the Company Administrator has received the Security Token(s). ▪ The Applicant does not need to purchase a new Security Token for a Company User if the Company User is also a Company Administrator and/or Company Signatory for the same company and has an existing Security Token. <p>Please indicate the number of new Security Tokens required for Company User(s): _____</p>

PART 3 : CHANGE OF CONTACT PERSON			
The Security Token(s) applied for will be mailed to the contact person as indicated by the Applicant in the UOB BIB Service Registration Form. Please complete this Part 3 if there is a change of contact person.			
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 35%; border-bottom: 1px solid black;">Name As In NRIC / Passport * <small>(Dr / Mdm / Mr / Mrs / Ms *)</small></td> <td style="width: 30%; border-bottom: 1px solid black;">Telephone Number</td> <td style="width: 35%; border-bottom: 1px solid black;">Email Address</td> </tr> </table>	Name As In NRIC / Passport * <small>(Dr / Mdm / Mr / Mrs / Ms *)</small>	Telephone Number	Email Address
Name As In NRIC / Passport * <small>(Dr / Mdm / Mr / Mrs / Ms *)</small>	Telephone Number	Email Address	

PART 4 : DECLARATION BY APPLICANT								
<p>I/We, on behalf of the Applicant, hereby</p> <ul style="list-style-type: none"> - request UOB to issue the number of Security Tokens and/or notify UOB of the change in my/our contact person as set out above. - confirm that I/we have obtained the UOB BIB Service Agreement ("BIB Agreement") at uob.com.sg, have read and understood the BIB Agreement, and agree to be bound by all the terms therein and any amendment or variation thereof. - confirm that I/we have read and understood the terms and conditions applicable to each of the services with the Bank, and agree to be bound by such terms and conditions and any amendment or variation thereof. - confirm that all the information provided herein is true and accurate to the best of my/our knowledge as at the date of this request. - authorise UOB to debit all fees (including fees payable for new Security Tokens issued), and administration and service charges relating to this application and/or use of the BIB Service from my/our designated account. - agree to indemnify and hold harmless the Bank from and against any and all costs, claims, demands, losses, charges and expenses howsoever and of whatsoever nature which the Bank may sustain, incur or be liable for in connection with, or arising as a consequence of this or any earlier application for, the use of the BIB Service. 								
<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black; height: 40px;"></td> <td style="width: 50%; border-bottom: 1px solid black; height: 40px;"></td> </tr> <tr> <td style="border-bottom: 1px solid black;">Authorised Person's Name</td> <td style="border-bottom: 1px solid black;">Signature</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Designation: _____</td> <td style="border-bottom: 1px solid black;">Designation: _____</td> </tr> <tr> <td style="border-bottom: 1px solid black;">Date: _____</td> <td style="border-bottom: 1px solid black;">Date: _____</td> </tr> </table>			Authorised Person's Name	Signature	Designation: _____	Designation: _____	Date: _____	Date: _____
Authorised Person's Name	Signature							
Designation: _____	Designation: _____							
Date: _____	Date: _____							

IMPORTANT NOTES
<ul style="list-style-type: none"> • UOB will take approximately five Banking Days from the date of its receipt of this application to mail the Security Tokens to the contact person at the mailing address for the designated account. Please call 1800 226 6121 if you do not receive the Security Tokens after five Banking Days.

FOR BANK USE ONLY					
TB Sales / RM:	Received By:	Signature Verified By:	Processed By:	Approved By:	
Name	Name/ Initial / Date	Name/ Initial / Date	Name/ Initial / Date	Name/ Initial / Date	Name/ Initial / Date
Remarks:					